

TAKE ONE ACTION FILM FESTIVAL 2021

FESTIVAL VOLUNTEER ROLE DESCRIPTION

Do you want a fairer, more sustainable world? Do you love international cinema and want to help share inspiring films in these times of crisis? If so, join the Take One Action Film Festival Volunteer Team!



“TOA really makes you feel a **full part of the team**. Volunteering for the festival is a **boost of energy** and to keep doing our best for a sustainable and just world, and it's also **good fun!**” - 2020 Volunteer

“Take One Action gave me the **confidence** to express my views and opinions about the world and helped me **meet other people** who want to **change the world in a positive way.**” - 2019 Volunteer



“I felt I was a real part of the festival - I was so impressed with the level of involvement from volunteers at an early stage and I think for a volunteer it is so **fulfilling to be a part of the festival from early on** instead of being roped in at the last minute.” - 2020 Volunteer

“I valued the **inclusiveness** and the **positive atmosphere**. The team made great efforts to truly make us part of the festival and not just a convenient ad-hoc help.” - 2017 Volunteer

THE FESTIVAL

Take One Action run the UK's leading global change film festival, celebrating the people and the films that are changing the world. Our year-round screenings and events connect individuals and groups through film, creativity and action for a better world – starting from Scotland.

Established in 2008, we are an Edinburgh-based, independent charity founded by film lovers, cultural activists and international campaigners who believe that shared cinematic experiences can catalyse lasting change. Since our creation, our inclusive, participatory activities have reached just shy of 70,000 audiences, bringing together local communities, filmmakers, campaigners, academics and artists to connect around stories of global concern and to explore their role in bringing about a fairer, more sustainable world.

Though the ongoing global health crisis continues to cast much uncertainty around restrictions on in-person events, our hope for 2021 is to bring people together virtually **and** in person to share inspiring films and conversations through a hybrid 5-day festival, planned for 22-26 September.

Whatever shape our 2021 festival takes, we remain committed to ensuring that our volunteer programme is accessible, engaging, rewarding and valuable. Volunteers' input has always formed an essential part of our work and we look forward to building on the many ways our volunteers helped shape our first ever online festival in 2020.



WHO CAN VOLUNTEER

We are looking for people who are interested in social and environmental justice and who want to be a part of a global change festival. We want this to be **your** festival and, if you're up for it, we want to involve you as much as possible in helping us deliver on our ambitions for a festival that inspires, empowers and (re-)connects audiences.

On average, we tend to recruit a team of 40 volunteers, around half of which are usually returning volunteers from previous years. Applicants must be over 18. No previous experience is required, however a sociable nature, love of film, interest in social change and openness to different conversations come in very handy.

WHAT BEING A FESTIVAL VOLUNTEER INVOLVES

Whether you are passionate about social movements, keen to (re-)connect with changemakers through film events and conversations, interested in festival and event management or just looking for a new experience, we hope that our volunteering opportunities have something for you.

We really value the skills and energy that our volunteers bring to the festival. We also value volunteers' knowledge, aspirations and the communities they are building. We hope the different volunteering roles enable you to get involved at a deeper level, with a variety of opportunities for long-term engagement in the lead-up to the festival and beyond. These include:

SHORT FILM PROGRAMMING:

Help shape our short film programme! Watch, review and shortlist short films, to help diversify our festival programme and [TOA's online film catalogue](#) – a fantastic way to engage with diverse film content and to dip your toes into film curation.

(VIRTUAL) EVENT DESIGN

Do you have a fantastic idea for an engaging (online) event? Go for it! We're keen to open up our planning and provide opportunities for volunteers to design a screening or event to run alongside the curated programme. Though this may be restricted to the online sphere, you will be invited to use your creativity in developing an event that allows campaigners, activists and film-lovers to come together in spite of the likely physical distancing measures in place - beyond the "panel discussion" or "Q&A" model.

CONTENT & RESOURCES CREATION / MARKETING & COMMUNICATIONS

Be the voice of the festival: contribute to the creation of new, original online content. Write blog posts; film and edit short video content; create digital assets; do an Instagram takeover, pull together an exciting snapshot of key conversation points; help create learning resources... This opportunity will enable you to flex your creative muscles and get hands-on experience of marketing & online communications.

Alternatively, if you're keener to develop your research and organisational skills, there are also opportunities to support the team with uploading events to the website, identifying /collating key information relating to the films and their wider context (campaigns, lobbying, future events, other opportunities for support...).

ACCESS

Passionate about improving access to culture and reducing barriers to participation? We're inviting volunteers to support us with tasks such as creating closed caption tracks for trailers and short films, creating ALT text for assets and images shared on social media and other ways of increasing our access provision.

FESTIVAL EVENT VOLUNTEERS

Do you love the festival buzz? Support us in the delivery of events during the festival! Tasks include:

In-person festival (3 shifts):

- Welcoming audience members to the screenings and events, and taking tickets in non-cinema venues.
- Assisting with handing out comp tickets to guests, and running the Box Office at non-cinema venues.
- Helping with the logistics of the post-film discussions (handing the microphone to audience members, distributing any additional materials).
- Gathering and analysing evaluation data and audience feedback.

Online festival:

- Engaging with audiences and panellists during screenings and discussions.
- Providing support during online workshops.

Full details of these opportunities will be explained in more detail at the Volunteer Training and Meet-Up Session to be held via Zoom on Saturday 29 May.

“I loved being involved in the months leading up to the festival. I believe that it helped **build a closer team** and enabled us volunteers a **greater insight** into all aspects of festival operations. We felt as if though we were allowed to be a part of every step.” – 2020 Volunteer

“Being supported in contributing to the festival over the longer term has made me feel like **part of the greater team, contributing in a very real way.**” – 2019 Volunteer

WHAT YOU WILL GAIN:

By volunteering with Take One Action, you will:

- Gain direct experience of working for an exciting, unique global-change film festival;
- Learn practical skills relating to organising and delivering a film festival (programming, marketing, communications, logistics, access);
- Have access to fantastic, inspiring films from around the world;
- Contribute to engaged, urgent discussions with filmmakers, campaigners, journalists, politicians and inquisitive audiences, and make (or deepen) connections with fantastic organisations and individuals working in Scotland towards a fairer world;
- Meet warm-hearted people and be part of a close-knit, passionate and supportive team.

APPLICATION PROCESS

Please complete the online form on our website: [TOA 2021 Volunteer Application Form](#)

Application Deadline: Tuesday 18 May

Training session: Saturday 29 May via Zoom (late morning). We ask all applicants to be available to attend.

All applicants will be contacted for a short informal phone conversation or online chat between Thursday 20 May – Monday 24 May.

If you have any questions or would like to receive this information in any other format please contact Daisy Crooke, Festivals & Operations Assistant, at daisy@takeoneaction.org.uk.